

City of Reno Board or Commission Membership Application

PLEASE BE ADVISED THAT ALL INFORMATION COLLECTED IN THIS APPLICATION IS PART OF THE CITY OF RENO'S PUBLIC RECORD AND IS, UPON REQUEST, AVAILABLE FOR PUBLIC REVIEW.

These positions are limited, in most cases, to residents of the City of Reno. The City Council endeavors to appoint persons who represent all of the various communities within the City of Reno. Please be advised that certain boards and commissions may have professional qualification requirements or require filing of financial statements with the Secretary of State. Contact the City Clerk's office at 775-334-2030 with any questions.

Contact Information				
First Name (Required) *		Middle Name/Initial	Last Name (Required) *	
SYDNEY		L	POULTON	
Nick Name/Preferred Name		Email Address (Required) *	Phone Number (Required) *	
Syd		SPOULTON50@ATT.NET	5308637520	
Home Address (No PO Box) (Required) *			City	Zip Code
13305 Stoneland Drive			(Required) *	(Required) *
			Reno	89511
Business Address			City	Zip Code
				Ward
				WARD 6

I agree to inform the Reno City Clerk's Office of any contact or address changes.

☒ I Agree (Required) *

Is this a new application, an application for reappointment, or an amendment to an existing application? (Required)	
* <input checked="" type="radio"/> New Application <input type="radio"/> Reappointment <input type="radio"/> Amendment	

Name of Board or Commission for which you would like to apply: (Required)

Reno City Planning Commission

Explain briefly why you would like to be appointed to this board or commission.

Would like to play a role in city planning

Relevant Education or Training

Project Management

Are you currently registered to vote in the City of Reno?

☒ Yes
☐ No

Are you 18 or over?

☒ Yes
☐ No

Demographic Information

Please select the gender with which you most identify

Please select your age group

Please select the sexual orientation with which you most identify

Military Status

Please select the statement with which you most identify

Please select the categories with which you most identify (check all that apply)

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Hispanic or Latino/a/x/e
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ North African
- ☐ Middle Eastern
- ☐ White
- ☐ My race or ethnicity is not listed (please tell us more if that feels right for you)*
- ☐ Prefer not to disclose

I certify that, to the best of my knowledge, the information I provided in the application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. If appointed, I agree to attend a board or commission orientation session, if applicable, within six months of my appointment. I understand that failure to comply with this requirement will result in automatic removal from the board or commission.

☒ I Agree *

WAIVER OF NOTICE REQUIRED UNDER NRS 241.033(1) TO ALLOW CITY COUNCIL TO CONSIDER CHARACTER, MISCONDUCT, OR COMPETENCE OF PERSON TO BE APPOINTED TO A BOARD, COMMISSION, OR OTHER PUBLIC BODY FOR THE CITY OF RENO

The City Council for the City of Reno will be considering on a future posted agenda your appointment to a board, commission or other public body for the City of Reno. Pursuant to NRS 241.033(1), in order to consider the professional competence of an applicant, notice need be provided to that person of the time and place of the meeting in compliance with such statutory provisions. By signing below, it is confirmed that I have been provided notice of the meeting at which my appointment will be considered by City Council. Further, I knowingly and voluntarily am waiving my rights to all written notice requirements under NRS 241.033(1) pertaining to my qualifications, competence, and character to hold this appointment and consent to the evaluation of my character and competence by the Reno City Council in a public meeting. Further, the undersigned acknowledges that he may at any time withdraw both this waiver and related application for appointment.


Printed Name of Applicant: *

Syd Poulton

Today's Date *

02/04/2025

Signature of Applicant: *



Attach Resume (1)

Document Name

POULTON, SYDNEY APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 6) - 2/4/2025

Attachment Type

RESUME

Sydney L. Poulton

13305 Stoneland Drive, Reno, NV, 89511

spoulton50@att.net | (530) 863-7520

Summary of Experience

Information Technology professional with 30 years of experience in directing and developing high quality Information Technology solutions that solve business problems. Competencies include good customer service, excellent oral communication, problem solving, and attention to detail. Proficient with all Microsoft Office products.

Professional Experience

Bureau of Reclamation, Lakewood, CO

Hours: 40, **Supervisor:** Patrick McFall, (303) 445-2271

Series: 2210 **Pay Plan:** GS **Grade:** 14

Manager, Enterprise Applications Management Division (November 2019 to June 2022)

Primarily served as manager for a team of 10 Federal developers and 20 contractors responsible for developing and supporting enterprise database applications.

Accomplishment and skills include:

- Demonstrated skill in leading organizational change as part of the Enterprise Tower by defining the Application Management Teams, Roles and Functions. In addition, served as the sponsor for the Application Catalog initiative.
- Demonstrated ability to collaborate with a diverse technical staff including Hosting, System Administration, End User Management and Telecom in the establishment of Enterprise Operations.
- Established and maintained effective working relationships with peers, teams and groups within the Enterprise Operations Tower.
- Managed annual budget and human capital.

Bureau of Reclamation, 2800 Cottage Way, Sacramento, CA, 95825

Supervisor: Michael Rosenberger, (916) 978-5449

Chief, Applications Development Branch (December 2008 to October 2019)

Primarily serve as the supervisor for a team of six software developers and three system security staff. Frequently served as acting IT Manager, including 2 long term details, responsible for Help Desk, System Administration, Network, VOIP and Applications Development.

Accomplishment and skills include:

- Demonstrated knowledge of practices and processes for Software Application Development, System Integration Test, User Acceptance Test, Implementation, Operations, Maintenance, and Continuous Improvement.
- Standardized and directed new methods for project management activities including project charters and schedules for regional and bureau wide application development.
- Proven ability with assessing customer needs, resolving problems, satisfying expectations for multiple custom applications. High level knowledge of technical products and services available

Sydney L. Poulton

13305 Stoneland Drive, Reno, NV, 89511

spoulton50@att.net | (530) 863-7520

including Oracle, Microsoft SharePoint and Red Hat Linux. Demonstrated record of providing quality products and services with multiple star and team awards for providing exceptional customer service.

- Written technical requirements, user requirements, and user guides that expressed facts in a succinct and organized manner.
- Demonstrated exceptional oral communication when providing direction to staff and communicating solutions to external customers. Facilitated user requirements sessions for several development projects that were clear and convincing. Expressed information to internal and external customers effectively, considering the audience and nature of the information when solving customer issues.
- Assigned and prioritized workload for Application Development and Cybersecurity staff based on Reclamation Policy, Directives and Standards, as well as the Department Security Standards and Guidelines.

Database Administration Team Lead (June 2004 to November 2008)

Lead the Database Applications team responsible for development, and support of multiple applications. Applications included the Bureau of Reclamation Water Operations and Record Keeping System (CVP Water Accounting System), National Environmental Policy Act (NEPA), Budget Activity Plan, and other smaller systems. Other assigned roles included System Security Manager for CVP Water Accounting System, Release Manager, IT Project Manager, and Systems Analyst. Accomplishment and duties include:

- Designed and developed software applications for change management, time tracking, and water accounting using Oracle Forms, Reports and Microsoft .NET/C#.
- Developed project management documentation including charter, requirements, and work breakdown structures for custom software applications including CVP Water Accounting System.
- Planned and collaborated with Infrastructure staff on several server updates for operating system and database software.
- Setup multiple database server environments including development, system test, user acceptance test, production and support in order to improve data integrity and reliability of regional applications.
- Configured COTS applications including SharePoint site creation as well as several versions of the Heat ticketing system.
- Facilitated and gathered requirements for the MP/UC Budget Planning System, Workload Management System, and CVP Water Accounting System.
- Implemented Software Development Life Cycle Management (SDLC) for CVP Water Accounting System.
- Implemented a Change Management Board process that analyzed cost, benefit, and risk.
- Developed change management process and procedures used for configuration management.
- Planned and performed application testing for the MP/UC Budget Planning System, Workload Management System, and CVP Water Accounting System.

Convergys Corporation, Cincinnati, OH

Sydney L. Poulton

13305 Stoneland Drive, Reno, NV, 89511

spoulton50@att.net | (530) 863-7520

Supervisor: Gary Zito

Senior Database Analyst (February 2002 to January 2004)

Managed and Designed a Web application for Database package delivery and email notification.

- Designed System Architecture by first mapping existing process
- Developed interface to email system and UNIX Source Code Control System
- Maintained database migration process for new application releases including script development and testing
- Performed Oracle Enterprise Server software installations
- Created, cloned and migrated Databases used for Application development
- Developed and maintained database
- Modified and created tools used for table differences, database cloning, reference data versioning with an Excel interface to Oracle used to manage application reference data

Application Developer (February 2000 to January 2002)

Managed and Designed a Web Application for Document Management. The system stored software design concepts, functional specifications and detail level design documents. Reduced the number of staffs needed to manage documents and improved accuracy.

- Created and maintained a Project Plan using MS Project identifying resources and milestones
- Presented Plan to senior executives and obtained support
- Created, maintained and presented progress metrics to executives
- Designed System Architecture by first mapping existing process
- Developed interface to email system and UNIX Source Code Control System
- Created training guide and trained personnel on system and process

Senior Systems Analyst (March 1999 to January 2000)

Managed and Designed a Web Application for 3rd Party Software Configuration. The system stored software titles, version, vendor names and application release level. Reduced number of trouble tickets due to incorrect 3rd party software being installed.

- Created and maintained a Project Plan using MS Project identifying resources and milestones
- Presented Plan to senior executives and obtained support
- Created, maintained and presented progress metrics to executives
- Developed user interface and server-side tools
- Developed interface to email system and UNIX Source Code Control System
- Developed EDI transfer tools for requesting product builds from a manufacturing company

Sydney L. Poulton

13305 Stoneland Drive, Reno, NV, 89511

spoulton50@att.net | (530) 863-7520

Next Level Communications, Rohnert Park, CA

Unix System Administrator (March 1998 to February 1999)

- Managed installation and upgrades of ECAD/MCAD systems.
- Created Project Plans including resources and milestones.
- Selected and purchased new hardware for upgrades.
- Trained engineering personnel on new applications.
- Installed run time versions of Oracle for client systems and Clear Case.
- Provided backup support for Oracle Financial system including managing table spaces and extents.
- Developed EDI transfer tools for requesting product builds from a manufacturing company.

Manager of Information Technology (January 1997 to February 1998)

Managed staff of 8 responsible for voice/data network for 400 employees, including Helpdesk, NT Administration, UNIX Administration, Oracle Database Administration, PBX system and voice mail.

- Supervised design and installation of Voice/Data network for new 30,000 square foot facility.
- Completed Y2K upgrade of Oracle Financial system using KPMG.
- Moved 300 employees and 2 labs into new facility over a weekend.
- Supported Oracle Financial applications for accounts receivable and accounts payable.

Applications Engineer (November 1996 to January 1997)

- Performed installations and maintenance for All ECAD/MCAD Applications.
- Implemented and supported a Product Data Management System (Pro-Engineer) including customization and legacy migration.
- Implemented and supported a Product Data Management System (Sherpa) including customization and legacy migration.
- Installed and maintained UNIX Solaris servers.

Ericsson-Raynet Corporation, Menlo Park, CA

Applications Engineer (June 1992 to October 1996)

Managed and designed an Electronic Release System for a startup company with 900 employees. The system stored Documents, MCAD/ECAD Drawings, Gerber files and software specifications.

- Created and maintained a Project Plan, Presented Plan to senior executives and obtained support.
- Created, maintained and presented progress metrics to executives
- Designed System Architecture
- Developed user interface to email system, MRP system and backend.
- Created Training guide and trained personnel on new system and process.
- Participated on team to map document management process.

Sydney L. Poulton

13305 Stoneland Drive, Reno, NV, 89511

spoulton50@att.net | (530) 863-7520

Consulting

User Ladder, Sacramento, CA, 95825

Chief Technical Officer (November 2011 to March 2012)

Designed and developed a Cloud web service used to rank BLOG content by public users.

- Designed and developed the user interface using PHP
- Performed MySQL database design and administration

Custom Inventory Services, Fresno, CA

Owner: Darrel Harbin, (559) 233-5111

System Architect/Developer (March 2012 to present)

Designed and developed a Cloud web service used to manage calendars and employee self-service scheduling.

URL: <http://cisinc.us/prod/>

- Analyzed Parts Inventory Scheduling Process
- Performed MySQL database design and administration
- Designed and developed user interface using PHP
- Coordinated user testing
- On-going training and operational support

Technical Expertise

- Database Administration: Oracle RDBMS 11g, MySQL
- Database Development: PL/SQL including procedure, function and package
- Development Tools: Visual Studio, VSS, Team Foundation Server, VSS, VI Editor
- Software Development: ASP.NET/C#, Java, Oracle Forms and Reports, PHP, PERL CGI, KSH
- System Administration: SUN OS, Solaris, HP-UX, Linux RHEL 4,
- Middleware: Oracle WebLogic, Oracle Forms & Reports, SharePoint Site, Team Foundation Server
- Web Development: HTML, CSS, XML, JavaScript, JQuery, Adobe Cold Fusion
- Office Tools: MS Project, MS Visio

Sydney L. Poulton

13305 Stoneland Drive, Reno, NV, 89511

spoulton50@att.net | (530) 863-7520

Education and Certifications

- ITIL v3 Foundations Training and certification, 2019
- Facilitating Strategic Planning for Government Leaders, Leadership Strategies, 2015
- Mid-Pacific Advanced Leadership Program, BOR, 2015
- Business Analyst Boot Camp, ASPE, 2014
- Masters Certificate in Federal Acquisition Management, FAC Academy, 2013
- ASP.NET 3.5 Web Programming with C#, ISINC Innovative Solutions, 2010
- Oracle Database 10g Administration, Oracle University, 2008
- Oracle Application Server 10g R2 Administration, Oracle University, 2007
- Oracle 9i Program with PL/SQL, Oracle University, 2006
- Security Essentials Boot Camp, SANS Institute, 2006
- Oracle 9i Reports Developer, Oracle University, 2005
- Oracle 9i Forms Developer, Oracle University, 2005
- Associates Certificate Project Management, George Washington University, 2005
- Macromedia Dreamweaver MX, ISINC Innovative Solutions, 2004
- Oracle 9i Database Security, Oracle University, 2001
- Oracle Database Architecture and Administration, Oracle University, 2004
- Tuxedo System Administration, BEA Systems, 1999
- Sherpa System Administration, Sherpa, 1998
- Oracle PL/SQL Training, ISINC Innovative Solutions, 1998
- Solaris 2.X System Administration, Sun Microsystems, 1995
- Shell Programming, Sun Microsystems, 1994
- System Administration Essentials, Sun Microsystems, 1993
- Associate of Arts, Mechanical Engineering, Cum Laude, San Joaquin Delta College, 1992

References

Richard Shellooe Jr	(916) 978-4541	rshelloo@blm.gov
Ben Palacio	(530) 277-5330	ben.palacio@suddenlink.com
James Connor	(916) 949-0315	jconnor@ocio.gov
Darrel Harbin	(559) 233-5111	darrel@custominventoryservices.com