

**RESOLUTION NO. \_\_\_\_\_**  
**A RESOLUTION AMENDING THE BYLAWS OF THE REDEVELOPMENT AGENCY**  
**ADVISORY BOARD**

**WHEREAS**, the Redevelopment Agency Advisory Board (RAAB) was established to provide advisory recommendations to the Redevelopment Agency Board, focusing on the city’s redevelopment efforts, economic growth, and urban improvement within redevelopment areas; and,

**WHEREAS**, the City Council recognizes the importance of ensuring that the RAAB operates effectively, transparently, and in compliance with Nevada Open Meeting Law, to support informed, community-focused decisions; and,

**WHEREAS**, the RAAB bylaws, last amended in 2010, required updates to reflect current best practices for advisory boards, enhance member engagement, and ensure procedural clarity in the board’s operations; and,

**WHEREAS**, on October 23, 2024, the Redevelopment Agency Board approved recommended amendments to the RAAB bylaws, including provisions for meeting schedules, election procedures, remote attendance, attendance policies, public review of bylaw changes, conflict of interest guidelines, press release procedures, board member qualifications, and the Chairperson’s authority to make motions when necessary;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Reno as follows:

1. **Adoption of Amended Bylaws:** The City Council hereby adopts the amended bylaws of the Redevelopment Agency Advisory Board, as attached to this resolution as “Exhibit A.”
  
2. **Amendments Overview:** The amended bylaws include the following key provisions:
  - i. **Meeting Schedule and Notice Requirements:** Ensures alignment with Nevada Open Meeting Law.
  - ii. **Election Procedures:** The RAAB shall elect a Chairperson and Vice-Chairperson at the first meeting in January each year. Members may nominate themselves or another member. Election requires a majority vote.
  - iii. **Remote Attendance and Quorum:** Members may attend and vote remotely, in compliance with Nevada Open Meeting Law. Remote attendance is counted toward quorum requirements, with a quorum requiring a majority of voting members.

- iv. **Attendance and Absence Policy:** Members should notify the Redevelopment Administrator by 1:00 p.m. on meeting day if they will be absent. Excused absences include illness, family emergencies, and professional conflicts, subject to approval.
- v. **Public Review of Bylaws Amendments:** All proposed amendments to the RAAB bylaws must be submitted to the Redevelopment Agency Board for final approval. Amendments shall only take effect upon approval by the Redevelopment Agency Board.
- vi. **Chairperson’s Authority in Voting:** Voting shall be conducted by roll call, with the Chair voting last and authorized to make motions when necessary.
- vii. **Board Composition Requirements:** The RAAB shall include at least one (1) representative from each designated redevelopment area, providing direct insight from those impacted by redevelopment efforts. Members may be residents, property owners, or business owners within the redevelopment areas, or individuals with professional experience in fields relevant to redevelopment, including but not limited to: transportation, urban planning, architecture, landscape architecture, public finance, commercial real estate, historic preservation, arts and culture, economic development, and redevelopment.
- viii. **Conflict of Interest Policy:** Members must disclose any conflicts of interest concerning RAAB matters and recuse themselves from voting where conflicts exist. An annual Conflict of Interest disclosure form must be completed by each member.

3. **Effective Date:** This resolution and the amended bylaws shall take effect immediately upon adoption.

**BE IT FURTHER RESOLVED**, that the City Clerk is directed to record this resolution and ensure the amended bylaws are publicly accessible and distributed to all RAAB members.

Upon motion by Board Member \_\_\_\_\_, and seconded by Board Member

\_\_\_\_\_, the foregoing Resolution was passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by the following vote of the Board:

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_ ABSENT: \_\_\_\_\_

APPROVED this \_\_\_\_\_ day \_\_\_\_\_ of 2024.

ATTEST:

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HILLARY SCHIEVE  
CITY OF RENO  
REDEVELOPMENT  
AGENCY BOARD CHAIR

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MIKKI HUNTSMAN  
CITY CLERK