

# City of Reno Board or Commission Membership Application

PLEASE BE ADVISED THAT ALL INFORMATION COLLECTED IN THIS APPLICATION IS PART OF THE CITY OF RENO'S PUBLIC RECORD AND IS, UPON REQUEST, AVAILABLE FOR PUBLIC REVIEW.

These positions are limited, in most cases, to residents of the City of Reno. The City Council endeavors to appoint persons who represent all of the various communities within the City of Reno. Please be advised that certain boards and commissions may have professional qualification requirements or require filing of financial statements with the Secretary of State. Contact the City Clerk's office at 775-334-2030 with any questions.

Contact Information				
First Name (Required) *		Middle Name/Initial	Last Name (Required) *	
KELLY			ORR	
Nick Name/Preferred Name		Email Address (Required) *		Phone Number (Required) *
Kelly		KELLYROSEORR@GMAIL.COM		7754325094
Home Address (No PO Box) (Required) *			City	Zip Code
10040 Horse Creek Ct			(Required) *	(Required) *
			Reno	89506
Ward				
WARD 4				
Business Address			City	Zip Code

I agree to inform the Reno City Clerk's Office of any contact or address changes.

☒ I Agree (Required) \*

Is this a new application, an application for reappointment, or an amendment to an existing application? (Required)
<p>*</p> <p><input checked="" type="radio"/> New Application</p> <p><input type="radio"/> Reappointment</p> <p><input type="radio"/> Amendment</p>

Name of Board or Commission for which you would like to apply: (Required)
<p>*</p> <p>Redevelopment Agency Advisory Board</p>

**Explain briefly why you would like to be appointed to this board or commission.**

I would like to be appointed to this board to be assist the growth and development of our beautiful city. As a long term resident who loves this place, being actively involved with the growth and development of The City of Reno.

**Relevant Education or Training**

Community Director

**Are you currently registered to vote in the City of Reno?**

☒ Yes

☐ No

**Are you 18 or over?**

☒ Yes

☐ No

I certify that, to the best of my knowledge, the information I provided in the application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. If appointed, I agree to attend a board or commission orientation session, if applicable, within six months of my appointment. I understand that failure to comply with this requirement will result in automatic removal from the board or commission.

☒ I Agree \*

**WAIVER OF NOTICE REQUIRED UNDER NRS 241.033(1) TO ALLOW CITY COUNCIL TO CONSIDER CHARACTER, MISCONDUCT, OR COMPETENCE OF PERSON TO BE APPOINTED TO A BOARD, COMMISSION, OR OTHER PUBLIC BODY FOR THE CITY OF RENO**

The City Council for the City of Reno will be considering on a future posted agenda your appointment to a board, commission or other public body for the City of Reno. Pursuant to NRS 241.033(1), in order to consider the professional competence of an applicant, notice need be provided to that person of the time and place of the meeting in compliance with such statutory provisions. By signing below, it is confirmed that I have been provided notice of the meeting at which my appointment will be considered by City Council. Further, I knowingly and voluntarily am waiving my rights to all written notice requirements under NRS 241.033(1) pertaining to my qualifications, competence, and character to hold this appointment and consent to the evaluation of my character and competence by the Reno City Council in a public meeting. Further, the undersigned acknowledges that he may at any time withdraw both this waiver and related application for appointment.

**Printed Name of Applicant: \***

Kelly Orr

**Today's Date \***

12/20/2024

**Signature of Applicant: \***



**Attach Resume (1)**

Document Name	Attachment Type
<u>ORR, KELLY APPLICATION FOR REDEVELOPMENT AGENCY ADVISORY BOARD (WARD 4) – 12/20/2024</u>	RESUME

# KELLY ORR



## CONTACT

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- *kellyroseorr@gmail.com*
- *(775) 432-5094*
- *Reno, USA 89506*

## EDUCATION AND TRAINING

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05/2011

### **Associate of Science**

Truckee Meadows Community College  
Reno, NV

## CERTIFICATIONS

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- Northern Nevada Real Estate School (Nevada Real Estate School)
- Certificate of Achievement ~ServSafe Food Handler (NNFB)
- Certificate of Attendance ~Basic of Fair Housing
- RHA Landlord Training RHA Property Manager/Maintenance HQS InspectionSeminar

## SUMMARY

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I am a friendly, loyal and dedicated individual who has an ambition to succeed in any given environment. I am seeking a position where I can further develop and excel while giving my best to an employer. Highly-motivated employee with desire to take on new challenges. Strong worth ethic, adaptability and exceptional interpersonal skills. Adept at working effectively unsupervised and quickly mastering new skills.

## SKILLS

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- Financial Budgeting and Reporting
- Fair Housing Mandates
- Tenant and Owner Liaising
- Microsoft Office
- Commercial Property
- Staff Management
- Cloud-Based File Management
- Budget Preparation
- Schedule Coordination
- Multi-Family Property Management
- Rental Listings Research
- Construction Project Oversight
- Financial Reporting
- Employee Motivation and Guidance
- Tenant and Eviction Laws
- Operations Management
- Team Building
- Budget Administration
- Event Planning

## EXPERIENCE

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**Community Director**  
**FPI Management** | Reno, Nevada

*07/2023 - Current*

**Regional Sales Manager**  
**The Tow Truck Company** | Reno, NV

*07/2021 - 08/2023*

**Property Manager**  
**Northern Nevada Community Housing Resource Board** | Reno, NV

*10/2019 - 07/2021*

**Property Manager (Reno)**  
**MJD Capital Partners, LLC** | Sacramento, CA

*08/2018 - 03/2019*

**Mobil Medical Supervisor**  
**ARC Health & Wellness** | Sparks, NV

*12/2015 - 06/2016*

**Lab Tech Shift Manager**  
**Diagnostic Laboratories** | Reno, NV

*12/2013 - 10/2015*

**Property Manager**  
**Gorelick Real Estate Advisors, LLC** | Reno, NV

*08/2011 - 06/2013*

## ACTIVITIES AND HONORS

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- Coach for local WFTDA Roller Derby League
- Regional Transportation Commission (CMAC) Member
- Washoe County Citizens Advisory Board Member
- MRC (Medical Reserve Corps Volunteer Reno NV (David Gamble 775-326-6050)

## REFERENCES

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References available upon request.