

STAFF REPORT

Date: August 14, 2024

To: Mayor and City Council

Through: Jackie Bryant, Interim City Manager

Subject: Staff Report (For Possible Action): Approval of Sternberg Decorative Lighting Purchase for Downtown in an amount not to exceed \$135,000. (Room Tax and Street Fund)

From: Tim Hendricks, Maintenance & Operations Manager

Department: Maintenance and Operations

Summary:

The Maintenance & Operations Department is requesting approval to purchase Sternberg decorative lights in an amount not to exceed \$135,000 for the downtown area. These lights will be used to replace those that have been knocked down due to traffic accidents or that have reached the end of their useful life due to time and weathering.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?	X	
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item included in the current budget approved and adopted by Council?	X	
Other Considerations		
What percent of the total City budget does this item represent?	0.002%	

Alignment with Strategic Plan:

Infrastructure, Climate Change, and Environmental Sustainability

Previous Council Action:

July 24, 2024 – Council authorized the Director of Maintenance & Operations to execute purchase orders or required contracts for the purchase of materials and equipment for street and traffic signal maintenance and repairs pursuant to Chapter 332 of the Nevada Revised Statutes (NRS) for fiscal

year (FY) 24/25.

Background:

The Sternberg decorative lights are the City of Reno standard used within the downtown corridor.

Discussion:

Pursuant to the City's purchasing policy, purchases of \$100,000 and above — either individually or cumulatively — must be approved by Council.

Financial Implications:

Funding for this purchase is available in the room tax (\$115,000) and street (\$20,000) funds.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends Council approve the purchase of Sternberg decorative lighting in an amount not to exceed \$135,000.

Proposed Motion:

I move to approve the purchase of Sternberg decorative lighting for downtown in an amount not to exceed \$135,000.

Attachments: