

STAFF REPORT

Date: May 22, 2024

To: Mayor and City Council

Through: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Approval of an Interlocal Agreement between the City of Reno and Washoe County for security services provided by Universal Protection Service, LLC dba Allied Universal Security Services to include 50% of the contracted hours for dispatch in an amount not to exceed \$133,879.20.

From: Chris Harper, Security Manager

Department: City Manager's Office

Summary:

Universal Protection Service, LLC dba Allied Universal Security Services has provided security services in accordance with City needs since January 2014. On May 8, 2024, the Reno City Council approved an amendment to the contract to fully fund the Security Dispatching Center adding 2.1 full-time equivalent (FTE) dispatchers. Through an interlocal agreement, Washoe County is agreeing to pay for 50% of the shared security dispatch services in an amount not to exceed \$133,879.20, retroactive to September 1, 2023, through June 30, 2024.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?		X
2. Is this item an agreement required based on an item previously approved by Council?	X	
3. Is this item included in the current budget approved and adopted by Council?	X	
Other Considerations		
What percent of the total City budget does this item represent?	0%	

Alignment with Strategic Plan:

Public Safety

Previous Council Action:

May 8, 2024 – Council approved the amended contract for Security Services between the City of Reno and Universal Protection Service, LLC dba Allied Universal Security Services for Reno security services to include the full cost of the dispatch.

June 14, 2023 – Council approved an amendment to the Allied Universal Security Services contract to include 50% of funds for 2.1 dispatchers.

September 22, 2021 – Council approved a contract with Allied Universal Security Services in which the City of Reno joined with State of Nevada Security Contract #24680 through September 30, 2025.

Background:

The safety and security of employees, customers, and visitors, and the overall protection of Reno City Hall and other City-owned facilities are highly dependent on the valuable services provided by Allied Universal security officers. Allied Universal Security Services, a nationally recognized security services firm with over 25 years of service throughout Nevada, works with several local commercial businesses and governmental agencies, including the City of Reno and Washoe County. To further enhance safety measures, the City of Reno security manager and Washoe County security administrator developed the concept of a shared dispatch center, with each entity paying for 50% of the costs.

Discussion:

When forming the interlocal agreement, attorneys for the City and County agreed that there needed to be a contract for the full amount (\$267,758.40) of the cost of dispatch between Allied Universal Security Services and the City of Reno in place, then the interlocal could be signed, and the County would reimburse the City for 50% of the services retroactively from September 1, 2023, through June 30, 2024. Council approved the amended contract on May 8, 2024. Today, staff is asking for approval of the interlocal agreement between Washoe County and the City, wherein Washoe County would agree to pay for 50% of the contract for dispatching services and will reimburse the City in an amount not to exceed \$133,879.20, retroactive to September 1, 2023, through June 30, 2024.

Financial Implications:

This interlocal agreement will have Washoe County and the City sharing the cost of the Security Dispatch Center. No additional funding is being requested.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law. The agreement is pursuant to Nevada Revised Statute (NRS) 277.180.

Recommendation:

Staff recommends Council approve the interlocal agreement between the City of Reno and Washoe County for security services provided by Universal Protection Service, LLC dba Allied Universal Security Services to include 50% of the contracted hours for dispatch in an amount not to exceed \$133,879.20.

Proposed Motion:

I move to approve the interlocal agreement between the City of Reno and Washoe County for security services provided by Universal Protection Service, LLC dba Allied Universal Security Services to include 50% of the contracted hours for dispatch in an amount not to exceed \$133,879.20.

Attachments:

- Interlocal Agreement with Washoe County
- City of Reno Revised Contract Signed May 8, 2024
- City of Reno Revised Contract Signed June 14, 2023
- City of Reno Contract for City Hall Parking Security 2021-2025