

STAFF REPORT

Date: July 31, 2024

To: Mayor and City Council

Through: Jackie Bryant, Interim City Manager

Subject: Staff Report (For Possible Action): Approval to purchase five pieces of light-duty vehicles and associated outfitting for the Reno Fire Department (RFD) from various vendors utilizing the State of Nevada Vehicle Contract, joinder/cooperative purchasing agreements in accordance with Nevada Revised Statutes (NRS) 332.195(1) (Joinder), and/or the City's Purchasing Policy, in an amount not to exceed \$250,000. (General Fund)

From: Dave Cochran, Fire Chief

Department: Fire Department

Summary:

As part of the fiscal year (FY) 25 budget, Council allocated funds to replace department light-duty vehicle and equipment that have exceeded their useful life. Staff will purchase the vehicles and equipment provided within Nevada Revised Statutes (NRS) 332.195 and the City's Purchasing Policy (Policy 303). Reno Fire Department's (RFD) ongoing light-duty vehicle, equipment, and associated outfitting program meets two of the goals laid out in the City's Strategic Plan, Infrastructure and Public Safety. Staff recommends Council approve the FY25 City of Reno Fire Department's five light-duty vehicles, equipment, and associated outfitting purchase authority in an amount not to exceed \$250,000.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?	X	
2. Is this item an agreement required based on an item previously approved by Council?	X	
3. Is this item included in the current budget approved and adopted by Council?	X	
Other Considerations		
What percent of the total City budget does this item represent?	.026%	

Alignment with Strategic Plan:

Public Safety

Fiscal Sustainability

Previous Council Action:

There is no recent Council action relevant to this item.

Discussion:

Pursuant to City Policy 303, staff will administer the purchase of the light-duty vehicle, equipment, and associated outfitting in compliance with City of Reno Policy 303 and the department's machinery and equipment budget. Staff has determined the listed equipment below to be the most economical and effective equipment for meeting the FY 24/25 operational needs of the department.

- 1 Fire Prevention Investigator truck (Replacements)
- 1 TRIAD Coordinator truck (New)
- 3 Staff replacement vehicles

These vehicles and equipment are anticipated to be received and placed into service before the end of FY 2025.

As a cost-saving measure, existing equipment (such as light bars, sirens, cages, utility bodies, etc.) will be recycled and used in the outfitting of new equipment where practical or used for repairs on existing equipment when repairs are needed.

The vehicles recommended for replacement have reached the end of their scheduled service life or met another replacement factor outlined by fire fleet staff. Staff recommends replacement of these vehicles to avoid costly repairs; however, the specific equipment identified in the replacement list and mentioned above as part of the FY25 buy will be subject to change as a result of accidents, mechanical failures, grant funding, or market conditions. Additionally, if unforeseen savings are produced from the above acquisitions, RFD will replace additional pieces of equipment or vehicles that are past the end of their scheduled service life or met another replacement factor.

Financial Implications:

Council authorized these funds as part of the department's base operating machinery and equipment budget.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends that Council approve the purchase of five pieces of light-duty vehicles and associated outfitting from various vendors utilizing the State of Nevada Vehicle Contract, joinder/cooperative purchasing agreements in accordance with NRS 332.195(1) (Joinder), and/or the City's Purchasing Policy in an amount not to exceed \$250,000.

Proposed Motion:

I move to approve staff recommendation.

Attachments: