

**STAFF REPORT**

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**Date:** February 26, 2025

**To:** Mayor and City Council

**Through:** Jackie Bryant, City Manager

**Subject:** Resolution No. \_\_\_\_ (For Possible Action): Resolution amending Resolution No. 6111 regarding the Interlocal Agreement between the City of Reno and the City of Sparks for Natural Resources Position, which handles legal matters related to the Truckee Meadows Water Reclamation Facility; by amending the cost share percent of the position’s total salary paid by the City of Sparks to the City of Reno, together with matters which pertain to or are necessarily connected thereto.

**From:** Jon Simpson, Engineering Manager

**Department:** Utility Services

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**Summary:**

Staff seeks adoption of the Amended Resolution to an amendment to the Interlocal Agreement (ILA) with the City of Sparks (Sparks) to address the City of Reno’s (Reno’s) costs related to the Natural Resources Position, which handles legal matters for the Truckee Meadows Water Reclamation Facility (TMWRF). Reno created the Deputy City Attorney Natural Resources Position in 1989 to manage legal matters for TMWRF. The 2003 Interlocal Agreement (ILA) formalized the requirement where Sparks pays an amount equal to one third of the total salary and benefits for this position. This amendment would reduce Sparks' reimbursement to better align with the services currently provided to TMWRF. Staff recommends that Council approve the amendment to the ILA with Sparks.

<b>Consent Review</b>	<b>Yes</b>	<b>No</b>
1. Is this item an annual or standard item that comes before Council for regular approval?		X
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item included in the current budget approved and adopted by Council?	X	
<b>Other Considerations</b>		
What percent of the total City budget does this item represent?	<1%	

**Alignment with Strategic Plan:**

Infrastructure, Climate Change, and Environmental Sustainability

**Previous Council Action:**

January 28, 2003 – Resolution to Enter into Interlocal agreement between City of Reno and City of Sparks for Natural Resources Position.

**Background:**

In May 1989, the City created a Deputy City Attorney position in Natural Resources to handle legal matters related to TMWRF, with funding provided through the sewer fund. Reno and Sparks jointly own TMWRF, with Reno at 68.63% and Sparks at 31.37% of overall ownership capacity. Since 1989, Sparks paid one-third of the Deputy City Attorney position's total salary and benefits. Reno and Sparks formally documented the agreement in writing through an ILA in January 2003.

**Discussion:**

The Deputy City Attorney continues to work on behalf of TMWRF; however, the overall time the attorney spends on the work directly related to TMWRF requires an adjustment to the percentage Sparks pays. Thus, it is recommended that the agreement be amended to adjust Sparks' reimbursement to better reflect the actual time spent on services for TMWRF. An evaluation determined that the Deputy City Attorney allocates on average 35% of time to TMWRF related services. The amendment to the 2003 agreement will reduce the Deputy City Attorney's reimbursement from one-third of the position's total salary and benefits to 35% of the Deputy City Attorney's position multiplied by the Sparks ownership share, currently at 31.37%. Reno will invoice Sparks quarterly for reimbursement of its share.

**Financial Implications:**

If approved, the City's overall reimbursement from Sparks will be reduced for services provided by the Deputy City Attorney Natural Resources position. It's estimated that a reduction of reimbursement is approximately \$68,000, however this value will change with adjustments to salary and benefit or TMWRF ownership cost share with Sparks.

**Legal Implications:**

Legal review completed for compliance with City procedures and Nevada law.

**Recommendation:**

Staff recommends Council adopt the Amended Resolution and approve the Amendment to the Interlocal Agreement with Sparks for the reimbursement of the Deputy City Attorney Natural Resources position and authorize the Mayor to sign.

**Proposed Motion:**

I move to approve staff recommendation.

**Attachments:**

Resolution Amending 6111 as to ICA Legal TMWRF.pdf

Amendment ILA Sparks\_Natural Resources.pdf