

## STAFF REPORT

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**Date:** March 26, 2025

**To:** Mayor and City Council

**Through:** Jackie Bryant, City Manager

**Subject:** Staff Report (For Possible Action): Discussion and appointment of up to one individual to the Reno City Planning Commission from the following pool of applicants, listed in alphabetical order: Yeliz Berg, John Brownell, Kathleen Eagan, Michael Fuess, Sophie Jantz, Sydney Poulton, Lorna Quisenberry, Jennifer Tegnerud, Christopher Waddle, and Jacob Williams.

**From:** Mikki Huntsman, City Clerk

**Department:** City Clerk

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**Summary:**

There is one vacancy on the Reno City Planning Commission (RPC).

The Clerk's Office has received applications from: Yeliz Berg, John Brownell, Kathleen Eagan, Michael Fuess, Sophie Jantz, Sydney Poulton, Lorna Quisenberry, Jennifer Tegnerud, Christopher Waddle, and Jacob Williams.

The City Manager will discuss the applicants with the Council Members from which the wards and/or Mayoral positions are experiencing a vacancy, and will make a recommendation for appointment, subject to Council approval.

The term of appointment for all vacant positions is from April 1, 2025, through June 30, 2025.

**Alignment with Strategic Plan:**

Governance and Organizational Effectiveness

**Previous Council Action:**

There is no recent Council action relevant to this item.

**Background:**

Resolution No. 9354 (attached to this staff report) provides, in part, that: "Nevada Revised Statutes (NRS) 278.040 directs that members of the planning commission are appointed by the

chief executive officer of the city, with the approval of the governing body.”

Other governing provisions relating to this commission may be located in NRS Chapter 278 and Reno Municipal Code (RMC) Chapter 18.08.903.

**Method of Appointment:**

City Manager recommendation with Council ratification.

**Financial Implications:**

None at this time.

**Legal Implications:**

Legal review completed for compliance with City procedures and Nevada law.

**Recommendation:**

Pursuant to Section 4 of Resolution No. 9354, staff recommends that the City Manager, at the direction of the Mayor or Council Member representing the Ward or office experiencing the vacancy, make the necessary appointment as noted in the staff report.

**Proposed Motion:**

I move ratify the City Manager’s recommendation to appoint \_\_\_\_\_ as the Ward 5 representative to the Reno City Planning Commission.

**Attachments:**

RESOLUTION 9354

RENO CITY PLANNING COMMISSION ROSTER

BERG, YELIZ APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 2)

BROWNELL, JOHN APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 6)

EAGAN, KATHLEEN APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 4)

FUESS, MICHAEL APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 1)

JANTZ, SOPHIE APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 2)

POULTON, SYDNEY APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 6)

QUISENBERRY, LORNA APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 6)

TEGNERUD, JENNIFER APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 2)

WADDLE, CHRISTOPHER APPLICATION FOR RENO CITY PLANNING COMMISSION  
(WARD 4)

WILLIAMS, JACOB APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD  
5)